# ATS

Application Tracking Software is a highly customizable, reliable and secured information tracking platform. Any office can track information digitally using ATS. You can use instance of ATS for a program by storing the data and tracking any or all the information and different analytics.

## How it works?

1. Plan - Our team will sit with your team to know what information to track.

2. Design - Within a week, we will do as many iterations as necessary to design the best interface to track the information.

3. Launch & Relax - We launch the instance of your ATS and it automatically tracks the data.

## Features

1. Application Stacks:

This option lets the user access all the applicant's information. The notes option contains all the past history of the applicant, Besides, the user can also access individual applicant's data.Moreover, applicants can be scored on different criterion and the respective results can be saved accordingly.

## 2. Result:

This option contains all the results of the applicant. All results shown in the system have downloadable pdf option. Print option is also available.

## 3. Backup:

This function automatically downloads a backup file of the results.

#### 4. Import:

With this function, data can be fetched directly from the application portal and the fetched data can be synced with the existing data in the memory.

## 5. Improvise:

This helps the user to edit the data. This feature will only be available to the admin.

#### 6. Sync Score:

It enables the user to sync all the scores in the system.





#### 7. Withdraw:

There is a withdraw option that lets the student to be called off due to missing a round.

## 8. Score Sheet:

It helps to redirect to a new page with blank score sheets.

## 9. Eltis:

In this page there would be options for creating scoresheets, generate and download ID cards, automatically create Invitation letters, automatically print and download attendance sheet and registration sheet, manage seating arrangement and find the cumulative score of a particular applicant.

# 10. Final Application:

All data related to the final applicants will be stored under this. A backup of the data will also be kept. Applicant's name available for final interview will be displayed here.

## 11. Final Interview:

Here we will find the list of the guardians for the security clearance; all interview schedules can be created. All the schedules are downloadable and printable. HF letter, teacher recommendation, activity achievement score sheet and other documents can be automatically created, downloadable and printable.

## 12. Finalist:

This feature will show the list of finalists and alternate students.

# 13. Report:

All types of report can be accessed from here.

## Benefits of using ATS

## 1.Track application:

Applications arrives instantly to your platform. You can read the full application from your device as it arrives.

# 2.Score applications:

Besides tracking, the applications can also be scored for different modules. The individual marks can be saved. After putting in all the scores, a complete report can be created using ATS.

## 3.No error:

ATS is a digital medium to track applicants. As there is no use of pen and paper so the risk of errors are minimized. On the other hand, as the whole applications are submitted together so there is no scattering of the documents.

ATS Product Document, powered by Techynaf - www.techynaf.com



## 4. Instant Backup:

There are multiple backup options in ATS. Once a file is submitted in the system, it can be backed up individually or they can be backed up in a cluster of applications. In both ways, the backup copy can be kept in a secure place which will ensure that no files are lost.

## 5.Less use of Manpower:

Using ATS will help the program office to decrease its dependency on manual labor. Instead of managing thousands of paper, a single person can manage a computer and track all the applications at once. Besides all the operational works will also be easier by using ATS.

## 6. No time wastage:

As there are different modules for preliminary rounds, final interview, ELTIS and all the modules have the necessary documents automatically ready to print and download so it will help save a lot of time for the program office. In case of printing ID cards a lot of time was needed while using paper applications. But in ATS all the recommendation letter, ID cards, parent's security clearance, HF letter, invitation letters are automatically created. So this helps to minimize errors and save a lot of time.

## 7. No paperwork:

All the additional documents and information can be tracked using ATS, no need to print, photocopy or using the file cabinet.

# 8. Branding:

Use your logo, colors, fonts and anything that showcase your organization in our platform. We have no limitation when it comes to tailoring ATS's design just for you.

## 9.Analytics:

ATS generates real time bar chart for the following information

a.District wise
b.School wise
c.Gender wise
d.Preliminary schools
e.Phone Interview
f.Eltis schools
g.Aggregated results

10.Track applications while they are being processed:

Applications can be tracked and scored as soon as they are on the ATS. All the works can be performed in real time.



#### **Case Study**

iEARN-BD used ATS and processed 600 applications with the tracker and selected 29 people. 8 program staff used the tracker to work on different parts of the selection process. They tracked all their application steps through it including printing id cards and generating result sheets with their format. They had to manually calculate all the results before. With ATS they just used to evaluate people and put the scores individually . ATS generated all the results real time. There was no delay regarding manpower or processing. This lead us to believe just logging into your portal and tracking your own score on people makes the process cleaner and faster. No chances of miscalculation or delay is the best feature that ATS could offer them. The first version of ATS was a successful to provide the client a better and cleaner tracking process.

